

Parks & Rec Meeting

5/22/25

Present: Lelia Mitchell, Kathy King, Courtney Bennett, Courtney Bentley, Cliff DuBose

- Lelia presented a draft program. She will send out her updated copy ASAP.
 - Dance performance will be from local group that performed at Pecan Grove last year (secured by Lelia).
 - Music from UM Gospel Choir (secured by Lelia).
 - Other ideas: MHS Jazz Band to play, perhaps while people are eating? (Dr. Courtney will reach out.)
 - Courtney will ask Sarah if we can borrow Impact's sound system.
 - Dr. Courtney will reach out to Maxine Morgan about reading poetry.
 - Lelia will ask Lisa Shapiro to create proclamations honoring Good Shepherd Funeral Home and It's About Time Barber Shop.
- Lunch:
 - MAC may not be doing butts this year, so Cliff has reached out to Brother Paul's BBQ in Alabaster, and he quoted \$500. Cliff will follow up. Ladies at the church will assemble again. Dr. Courtney will get buns/bulk chips/dessert/waters/soft drinks/napkins/larger lunch sacks/bbq sauce if needed from Costco again. Make sure to get a lot of water. Will prepare 150 meals. Dr. Courtney will talk to Adele from Montevallo Chamber about potential water/coke donation.
 - To pay vendors from the Parks & Rec City budget, an invoice (without sales tax) needs to be given to Sharon Williams at City Hall.
 - Will need coolers. Dr. Courtney will ask Adele about this and all the other items.
 - Lelia will provide lemonade.
 - Monetary donations towards the food:
 - Cliff and one other business person would like to donate; Kathy has submitted a donation too. Parks & Rec budget will cover whatever balance remains.
- Setup/logistics:
 - Talk to Adele if we need to borrow chairs/tables/tents. Dr. Courtney will talk to her.
 - Cliff recommends borrowing 40 folding chairs, 6 tables (2 for food, 1 for MLP, 1 for Children's Activities, 2 extra), 2 tents (one for over food and one extra, possibly for MLP to use)

- Ask people to bring their own chairs in advertising.
- Vendors:
 - Lelia will ask Sarah if MJCC will provide snow cones and will ask if Impact will bring SPOT trailer.
 - Parnell Library will provide kids' craft.
 - Main Street will provide coloring sheets/giveaways.
- Advertising:
 - Courtney will facilitate poster being printed (150 posters, to be paid for by Parks & Rec budget)
 - Dr. Courtney will create Facebook event

3/13/25 Meeting Notes

Hello, all! As an update for those who were not able to make it to the meeting on Monday, to which I was invited as a guest (this is Courtney BENNETT!), the Board decided to hold the event on June 19 at Dailey Park from 10 AM - 1 PM. Therefore, DRUM the Program will not be able to perform since they are not available that day. I emailed Elvie about that but she has not yet responded (they were only available June 15). Cliff is looking into other performer options, including poetry and step. Any suggestions are welcome. Montevallo Main Street is willing to sponsor performances up to \$500.

In order to raise funds to cover the cost of food that will be given out at the event, the Board is soliciting 10 sponsorships for \$50 each. Montevallo Main Street has agreed to be the fiscal agent for the Parks & Rec Board to streamline the donation collection process. In addition to accepting checks made out to "Montevallo Main Street" or cash, sponsors may pay online at one of these links if desired:

<https://square.link/u/KzIZaT8b>

<https://montevallo-main-street.square.site/juneteenth-2025>

Andrea plans to talk to Main Street Tavern and Meri Moon, and Cliff offered for his business to sponsor as well. Sponsors will have their logo printed on the poster (it will be small!) and be recognized however else the Board chooses. Andrea mentioned social media shout-outs, etc. If individuals would like to sponsor too, we can put their name on the poster, or we can leave it off if they don't want recognition.

I will be happy to design the poster again this year based on what I did last year as requested; draft attached. Last year, Main Street paid for 75 posters to be printed, which was \$150 from the Type Shop. Parks & Rec plans to pay for that this year, but I would be happy to facilitate the process. I also attached last year's program and press release for reference. I will also be happy to write and send out the press release again this year if you all would like me to.